

## **BRR Annexure C – Penalty Chart** / Revised Oct 2023

| SG number: |  |
|------------|--|
|------------|--|

| No | TRANSGRESSIONS   | Penalty              |
|----|--|----------------------|
| 1  | BUILDING CONTRACTOR COMMENCING PROJECT WITHOUT A SHOC  |                      |
| а  | Builder commencing new build without a SHOC  | R 10 000             |
| b  | Builder commencing alteration (addition) without a mini SHOC                                   | R 5 000              |
| С  | Netting must be completed before any work can commence   | R 1 000              |
| d  | Commencing of work prior to Acknowledgment of Services (Annexure H) being signed               | R 8 000              |
| 2  | SITE REPRESENTATIVE / SITE FOREMAN   |                      |
| a  | No site representative / competent person / foreman on site                                    | R1000                |
| 3  | BUILDING CONTRACTORS BOARD / OTHER BOARDS  |                      |
| a  | Contractors board not displayed / kept neat / in an acceptable standard / not well secured     | R 500                |
| b  | Contractors board displayed other than the one supplied by the HOA                             | R 500                |
| С  | Contractors site gate other than approved by the HOA Building Office                           | R 500                |
|    | · · · · · · · · · · · · · · · · · · ·  |                      |
| 4  | ENVIRONMENT  |                      |
| а  | Unauthorised encroachment onto neighbouring erven or public space                              | R 1 000              |
| b  | Machinery / vehicles not serviceable / leaking fuel or oil onto soil or road                   | R 1 000 + cost       |
| С  | Making of fire or burning waste  | R 2 500 + cost       |
| d  | Not controlling invasive plant species on site and verge                                       | R 500                |
| е  | Soil erosion not prevented or controlled   | R 1 000 + cost       |
| f  | Sand piles not covered adequately to prevent dust  | R 500                |
| g  | Hazardous materials not effectively contained / stored   | R 500                |
| h  | Solid waste / rubble not effectively contained / no container present                          | R 1 000              |
| ī  | Liquid waste not effectively contained / running off site                                      | R 1 000              |
| J  | Concrete/ mortar / cement powder / paint contaminating soil                                    | R 1 000              |
| k  | Excessive noise / noise outside work period  | R 1 000              |
| I  | Damaging / interfering with or polluting fresh water or agricultural water supply or bodies    | R 2 500 + cost       |
| m  | Disposing of building material / contaminated water / rubbish into sewer or storm water system | R 2 500 + cost       |
| n  | Delivery vehicle dropping material on public road or other erwen / verges                      | R 2 500 + cost       |
| 0  | No chemical toilet on site / dirty / unhygienic (only green & blue toilet allowed)             | R 1 000              |
| р  | Workers relieving themselves in any area other than site toilet                                | R 2 500 + expulsion  |
| q  | Unauthorised entrance into or driving through biodiversity / wetland area                      | R 10 000 + expulsion |
| r  | Skips not adequately covered after hours.  | R 500                |

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| 5          |  | VICES (ROADS)                         |                                       |                                  |                               |                               |                       |
|------------|--|---------------------------------------|---------------------------------------|----------------------------------|-------------------------------|-------------------------------|-----------------------|
| а          | Road verges and road not kept neat and clean   |                                       |                                       |                                  |                               | R 1 000                       |                       |
| b          | Damage to adjacent services / kerbs / roads (fine excludes reinstatement cost)   |                                       |                                       |                                  |                               | R 1 000 +                     |                       |
|            | burnage to adjacent services / Kerss / roads (time excludes remistatement cost)  |                                       |                                       |                                  |                               | cost                          |                       |
| •          | A C4   | SECC CONTROL                          | / CONTROL OF                          | ADOUD /UEAL                      | THE CAPETY                    |                               |                       |
| 6          |  |                                       |                                       | LABOUR / HEAL                    |                               |                               | D 1 000               |
| a          | NOI  | adhering to the                       | e Access Contro                       | l Rules of the Es                | tate                          |                               | R 1 000 +             |
| b          | Cor  | ntractor employ                       | ee walking arou                       | nd away from s                   | te / has a mino               | on site                       | expulsion             |
| С          | Thr  | eatening or abu                       | se of any Secur                       | ity / Estate perso               | onnel                         |                               | R 2 500 + expulsion   |
| d          | Not  | wearing a refle                       | ective vest                           |                                  |                               |                               | R 500 +               |
|            |  |                                       |                                       |                                  |                               |                               | expulsion<br>R 1000 + |
| e          | Cor  | ntractor's emplo                      | yee's substance                       | e abuse                          |                               |                               | expulsion             |
|            | Vel  | nicles found left                     | parked on Estat                       | te outside of per                | mitted working                | hours without                 | ·                     |
| f          |  | A permission                          |                                       |                                  |                               |                               | R 1 000               |
| g          | Gat  | es not secured                        | and locked after                      | r hours / weeke                  | nds.                          |                               | R 1 000               |
| h          | Not  | adhering to ge                        | neral health & s                      | afety rules enda                 | ingering public.              |                               | R 1 500               |
|            |  |                                       |                                       |                                  |                               |                               |                       |
| 7          | TRA  | AFFIC CONTROL                         |                                       |                                  |                               |                               |                       |
|            |  | Kilometers/hour                       | 1 <sup>st</sup> Transgression         | 2 <sup>nd</sup> Transgression    | 3 <sup>rd</sup> Transgression | 4 <sup>th</sup> Transgression |                       |
|            |  | 40 - 45 km/h                          | R500.00                               | R1000.00                         | R2000.00                      | R10000.00                     |                       |
| а          |  | 46 – 50 km/h                          | R1000.00`                             | R2000.00                         | R4000.00                      | R10000.00                     |                       |
|            |  | Above 51km/h                          | R2000.00                              | R4000.00                         | R5000.00                      | R10000.00                     |                       |
| b          | Rec  | kless driving (no                     | ot abiding by tra                     | iffic rules)                     |                               |                               | R 1 000               |
| С          |  | ting the Traffic                      |                                       |                                  |                               |                               | R 500                 |
| d          | Illegal parking / driving / walking (between 07:00 – 19:00), e.g. verges, golf cart paths, open areas, private parking lots, private farms, including the Club House Porte |                                       |                                       |                                  |                               |                               |                       |
|            |  | hère                                  |                                       |                                  |                               |                               |                       |
| e          |  |                                       |                                       | nallenging the Sp                |                               | ricer                         | R 1 000               |
| f          |  | erioading / passe<br>affic Control Ru |                                       | ained within vel                 | nicie                         |                               | R 500                 |
| The<br>The | Cont<br>Cont   | ractor has the c<br>ractor will be p  | option to accept<br>ut off the Estate | the contraventie, his/her access | removed, and c                | or<br>ontravention cance      | elled. The            |
| 8          | RO   | ADS NEIGHBOI                          | IRING FRES & V                        | FRGES                            |                               |                               |                       |
| a          | ROADS, NEIGHBOURING ERFS & VERGES  Not immediately cleaning sand / stone / mud / diesel / oil / other building material in R   |                                       |                                       |                                  |                               | R 500 + cost                  |                       |
|            |  | nt of erf<br>bs / paving / ma         | anhole covers /                       | irrigation valve l               | ooxes in front of             | building site not             |                       |
| b          | properly protected   |                                       |                                       |                                  |                               | R 500 + cost                  |                       |
| С          | Storing of building material on neighbouring erf / outside of erf boundaries   |                                       |                                       |                                  |                               | R 500                         |                       |
| e<br>f     | Storing material / skip /equipment in road and obstructing flow without permission.  |                                       |                                       |                                  |                               | R 2 500                       |                       |
| T          | Obscuring traffic flow without flagmen dressed in Health & Safety gear. R 500  |                                       |                                       |                                  |                               |                               |                       |

Initial: \_\_\_\_\_



| 9           | DELIVERIES   |                                    |  |  |
|-------------|--|------------------------------------|--|--|
| а           | Delivery vehicle not leaving the Estate immediately after delivery   |                                    |  |  |
| а           |  |                                    |  |  |
| b           | Delivery vehicles not fully informed of destination address / arriving outside allowed                                   |                                    |  |  |
|             | hours  Mixing of building material not taking place on incide of orf   |                                    |  |  |
| С           | Mixing of building material not taking place on inside of erf  | R500                               |  |  |
| d           | Vehicles larger than triple axle or double trailers need to uncouple at gate   | Deny<br>Access                     |  |  |
| е           | Damages caused by delivery trucks / spillage of concrete on roads / washing off concrete outside erf                     | R 1 000 +<br>expulsion +<br>repair |  |  |
| f           | Concrete trucks washing off concrete outside erf / not cleaning concrete spillage before leaving site                    |                                    |  |  |
| 10          | BUILDING HOURS   |                                    |  |  |
| 10          | Working late without permission outside the set working hours of the Estate /  |                                    |  |  |
| а           | 07h00-18h00  | R 5 000                            |  |  |
| 11          | SITE NEATNESS / NETTING  |                                    |  |  |
| <u></u>     | Netting not 1.8m high / not green / or black / not minimum density of 80%  | R 500                              |  |  |
| b           | Poles not level / not straight / not equidistant / not planted deep enough to prevent sag & lift                         | R 500                              |  |  |
| С           | Netting not tight / torn / not clean / no cross support at top / supports towards outside of netting and secured to ngl. | R 500 / day                        |  |  |
| d           | Not getting permission from HOA Building Office before removing netting  |                                    |  |  |
| 12          | WATER METERS   |                                    |  |  |
| а           | Water meter not properly protected / tampered with / bypassed  | R 2 500 + cost                     |  |  |
| b           | Water meter not properly accessible / visible for reading  | R 1 000                            |  |  |
| 13          | DUDDLE 9 EVCAVATION  |                                    |  |  |
| <b>13</b>   | RUBBLE & EXCAVATION  No waste bin / no paper camp / no litter control / not keeping these neat, tidy & screened          | R 1 000                            |  |  |
| b           | Refuse dumped in Estate skip / on other places within the Estate   | R 2 500 + expulsion                |  |  |
| С           | Erf not kept in an acceptable tidy state e.g. papers, building rubble, excess material laying around, etc.               |                                    |  |  |
| d           | No washing of vehicles / equipment will be allowed on the Estate   | R 2 000                            |  |  |
| 1.4         | CONTAINIEDS  |                                    |  |  |
| 14          | No signage / no dents / no rust / no scratches allowed on container  | R 500                              |  |  |
| 2           | INO SIGNAGE / NO UENTS / NO FUST / NO SCIATCHES ANOWED ON CONTRAINED   | ע סטט                              |  |  |
| a<br>h      |  | R 500                              |  |  |
| a<br>b<br>c | Colour to be green or grey  Not placed level / not on erf / building material stored against or on top of container      | R 500<br>R 500                     |  |  |



| 15 | STREETS, VEGETATION, PUBLIC LANDSCAPING  |  |  |  |
|----|--|--|--|--|
| а  | Damage to road and/or verge / disturbance to landscaping / parking on neighbours   |  |  |  |
|    | or Estate verges   | cost   |  |  |
| b  | Illegal removing of any tree   | R 10 000   |  |  |
|    |  |  |  |  |
| 16 | ILLEGAL OCCUPATION   |  |  |  |
| а  | Illegally storing furniture or moving into the property before Drakenstein<br>Municipality and HOA occupation was granted. | R 5 000 per<br>day +<br>Forfeit of<br>Builders<br>Deposit +<br>Reserving<br>our right to<br>take further<br>action |  |  |
| 4- | DESIGN CHIPE INTO I DI ANG I DE ANGLED   |  |  |  |
| 17 | DESIGN GUIDELINES / PLANS / DRAWINGS   |  |  |  |
| а  | No approved and stamped HOA plans on site  | R 2 500  |  |  |
| b  | No approved and stamped Local Authority plan on site.  | R 2 500  |  |  |
| С  | Deviating from HOA approved plans aesthetically and structurally without approved  |  |  |  |
|    | Rider Plans.   | R 20 000   |  |  |
| d  | Changing landscaping to non-approved standards without HOA approval.   | R 7 500  |  |  |

**Notes**: Where needed the cost will be determined and forwarded to the Builder despite any penalties issued.

Workers, Sub-contractors, Suppliers & Professionals related to a project will be the responsibility of the specific Main Contractor / Builder.

| Signed at                        | on |           | 20 |
|----------------------------------|----|-----------|----|
|                                  |    |           |    |
|                                  |    |           |    |
| Name of builder (representative) |    | Signature |    |
|                                  |    |           |    |