

PEARL VALLEY

— HOME OWNERS ASSOCIATION —

BRR Annexure B(1) – MINI SHOC deliverables / Revised: 05/09/2023

SG number: _____

MINI-SHOC Site Handover Certificate (Alterations and Additions) deliverables:

PDF file name	Document description
SG__ Draken plan approval	Drakenstein Approval plan OR Provisional Starting Letter
SG__ Contract/agreement	Contract or agreement between builder and owner.
SG__ BRR	Building Rules & Regulations (BRR)
SG__ Annex A	BRR Annexure A – Fees
SG__ Annex C	BRR Annexure C – Fine Chart
SG__ Annex D	BRR Annexure D – Indemnity Form (only applicable in case of starting prior to Drakenstein approval)
SG__ Annex E	BBR Annexure E – Landscape
SG__ Annex F	BRR Annexure F – Site Information
SG__ Annex G	BRR Annexure G – Services & Infrastructure
SG__ Annex I	BRR Annexure H – Acknowledgement of Services Form
SG__ Annex J	BRR Annexure J – Building and Landscaping Rider plans
SG__ HOA approved plan	HOA approved Building Plan (to be on site at all times)
SG__ HOA approved land plan	HOA approved Landscape Plan (to be on site at all times)

Please Note:

- Visit www.pvhog.co.za to download BRR & Annexures.
- Save all documents in PDF format as per indicated file names above in BOLD / add SG nr.
- Only electronic copy required via email.
- BCO may require full shoc if Alterations & Additions scope of work is added to.
- All documents to be fully signed and completed by all parties indicated.
- SG number to be indicated on all documentation (if consolidated: use consolidation number)
- **After the SHOC payment is received** (if applicable) by the HOA and all other levies are up to date, then only can the site establishment commence – (Builder's levy starts when SHOC is submitted) - please send proof of SHOC payment to BCO at bco@pvhoa.co.za.
- Herewith we the Building Contractor and the Homeowner indemnify the Pearl Valley HOA of any liability and risk due to incomplete, incorrect, and outstanding information due to an oversight from the BCO or HOA Building Office.

Signed at _____ on _____ 20__

(Name of Builder/Representative)

(Signature)

Signed at _____ on _____ 20__

(Name of Owner/Representative)

(Signature)